

MINUTES OF THE JOINT MEETING OF THE BUSINESS PARK NORTH COMMITTEE AND PLANNING COMMISSION

Monday July 13, 2009–5:30 P.M.

Council Chamber, Public Safety Building

321 S. Fourth Street, Stoughton, WI.

Present:

Business Park North Committee: Director of Planning & Development Rodney Scheel, Chair; Finance Director Laurie Sullivan, Vice-Chair; Keith Comstock; Tim Carter and Eric Olstad.

Planning Commission: Mayor Jim Griffin, Chair; Dave McKichan, Vice-Chair; Ron Christianson; Keith Comstock; Eric Hohol; and Sonny Swangstu.

Absent and Excused: Todd Krcma

Absent: Dave Phillips; Dick Entwistle; Randy McLaury

Guests: Ed & Patty Bierer; Bill Butler

Staff: Zoning Administrator/Assistant Planner Michael Stacey.

1. **Call to Order:** Mayor Griffin called the meeting to order at 5:30 p.m.
2. **Stellar Commercial Properties, LLC requests Certified Survey Map (CSM) approval to combine lots 30, 31 & 32 in the Stoughton Business Park North, 301 Business Park Circle.**

Scheel explained the request and recommended Council approve the CSM conditioned on removing the easement vacation language from the CSM and require the CSM to be recorded after the sale of the property is complete. Scheel noted that the easement will be vacated by another mechanism.

Motion by **McKichan** to recommend Council approve the CSM with the conditions that the easement vacation language be removed from the CSM and the CSM shall be recorded after the sale of the property is complete. 2nd by **Swangstu**. Motion carried 10 - 0.

3. **Stellar Commercial Properties, LLC requests site plan approval to construct a building at 301 Business Park Circle.**

Scheel explained the request. Ed Bierer, Stellar Services gave an overview of the business and the anticipated future growth. Bill Butler, Butler Buildings described the materials that will be used for the building and answered questions about the site plan. Scheel reviewed the staff letter dated July 1, 2009 and noted there are still a few items to be provided.

Motion by **Hohol** to approve the site plan conditioned on the staff review letter of July 1, 2009 with the allowance of 40-foot wide curb openings and 30-foot wide openings at the sidewalk. 2nd by **McKichan**. Motion carried 10 - 0.

4. **Adjournment:** Motion by **Swangstu** to adjourn at 5:54 pm. 2nd by **McKichan**. Motion carried 10 – 0.

Respectfully submitted,
Michael Stacey