

# DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, September 14, 2009 – 5:00 p.m.

Edmund T. Malinowski Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

**Members Present:** Citizen Member David Erdman, Mayor Jim Griffin, Alderperson Paul Lawrence, and Citizen Member Norval Morgan.

**Absent and Excused:** Alderperson Carl Chenoweth and Citizen Member Jonathan Hajny.

**Absent:** Alderperson Steve Tone.

**Others Present:** Alderperson Ron Christianson, Stoughton Utilities Office and Information Systems Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, and Stoughton Utilities Director Robert Kardasz, P.E.

**Call To Order:** Mayor Jim Griffin called the regular Stoughton Utilities Committee meeting to order at 5:00 p. m.

▷ **Stoughton Utilities Payments Due List:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Payments Due List. Motion by Alderperson Paul Lawrence, seconded by Citizen Member Norval Morgan, to approve the Stoughton Utilities Payments Due List as presented and recommend its approval to the Stoughton Common Council on September 22, 2009. Carried unanimously.

**Stoughton Utilities Committee Consent Agenda:** Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items. Discussion Followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman, to approve the following consent agenda items as presented: Draft Minutes of the August 17, 2009 Regular Meetings of the Stoughton Utilities Committee, Stoughton Utilities July 2009 Financial Summary, Stoughton Utilities July 2009 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee 12-Month Calendar, Stoughton Utilities August 2009 Activities

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## Stoughton Utilities Check Register Summary - Standard

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 Report: 03699W.rpt  
 Company: 7430

Period: - As of: 9/1/2009

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
<b>Company: 7430</b>					
000234	HC	8/31/2009	663.52	001 Delta Dental - Ach	Delta Dental - Aug Ach/Delta Dental - Aug Ach/Delta Dental - Aug Ach
000235	HC	8/31/2009	27,460.24	025 Payroll Federal Taxes- Ach	Payroll Fed Taxes- Aug Ach/Payroll Fed Taxes- Aug Ach/Payroll Fed Taxes- Aug Ach/Payroll Fed Taxes- Aug Ach
000236	HC	8/31/2009	47,871.34	010 WI DEPT OF REVENUE TAXPAYMENT	Wi Dep Of Rev-Aug Ach
000237	HC	8/31/2009	821.92	002 Employee Benefits Corp - Ach	Emp Benefits Corp - Aug Ach/Emp Benefits Corp - Aug Ach/Emp Benefits Corp - Aug Ach
000238	HC	8/31/2009	36.52	011 Deposit Slip Reorder- ACH	Dept Slip Reorder- Aug Ach
000239	HC	8/31/2009	21.80	004 Us Cellular - Ach	Us Cellular - Aug Ach
000240	HC	8/31/2009	7,870.88	020 Wells Fargo Client Ana-ach	Wells Fargo Ana-Aug Ach/Wells Fargo Ana-Aug Ach/Wells Fargo Ana-Aug Ach
000241	HC	8/31/2009	649.20	003 Alliant Energy - Ach	Alliant Energy - Aug Ach/Alliant Energy - Aug Ach/Alliant Energy - Aug Ach/Alliant Energy - Aug Ach
018540	CK	8/4/2009	240.10	123 U.S. CELLULAR	Us Cel-Phones
018541	CK	8/4/2009	138.46	133 WISCONSIN SCTF	WI SCTF-Aug A Support
018542	CK	8/4/2009	49.09	148 FASTENAL CO.	Fastenal-Drill Bit/Fastenal-Foam
018543	CK	8/4/2009	1,500.00	463 GREAT-WEST	Great-West-Aug A Def Comp
018544	CK	8/4/2009	2,216.36	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018545	CK	8/4/2009	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-Aug A Def Comp
018546	CK	8/4/2009	2,973.48	781 DUNKIRK WATER POWER CO LLC	Dunkirk-Pymt-July Pymt
018547	CK	8/7/2009	485.02	733 DAVID & DONA LAZENBY	D Lazenby-Power surge
018548	CK	8/11/2009	393.68	131 CITY OF STOUGHTON	City Stoton-Bank Req

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018549	CK	8/11/2009	1,578.44	134 CRESCENT ELEC. SUPPLY CO.	Crescent-3m Marker balls/Crescent-Cis/Crescent-Comp tap conn/Crescent-Inventroy
018550	CK	8/11/2009	147.00	183 MIDWEST SAFETY SUPPLY LLC	Midwest Safety-Safety vests
018551	CK	8/11/2009	56.44	184 CAPITAL CITY INTL. , INC	Capital city--trk #2 maint
018552	CK	8/11/2009	64.47	238 CLAYTON MISTARK	C Mistark-Customer Refund
018553	CK	8/11/2009	1,100.00	308 MARTIN LUTHER CHRISTIAN SCHOOL	Martin Luther-RU Funds
018554	CK	8/11/2009	1,735.74	327 BORDER STATES ELECTRIC SUPPLY	Border States-Lineman Tool/Border States-Inventroy/Border States-Inventroy/Border States-supplies
018555	CK	8/11/2009	779.28	379 HI-LINE	Hi-Line-Oh & Urd maint/Hi-Line-Oh & Urd maint
018556	CK	8/11/2009	26.98	386 JOSEPH THEYS	J Theys-Customer Refund
018557	CK	8/11/2009	10.00	390 BADGER WATER LLC	Badger Water-Lab Water
018558	CK	8/11/2009	525.00	439 AMERICAN PUBLIC POWER ASSOC.	APPA-Pub Ben #14
018559	CK	8/11/2009	1,799.91	448 STRAND ASSOCIATES INC.	Strand-Sewer system study/Strand-Sewer system study
018560	CK	8/11/2009	138.90	520 STEFAN BOYLES	S Boyles-Customer Refund
018561	CK	8/11/2009	24.62	540 JIM NOWLIN	J nowlin-Customer refund
018562	CK	8/11/2009	49.66	574 JAMES & RENEE PASSEHL	J Passehl-Customer Refund
018563	CK	8/11/2009	1,544.53	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018564	CK	8/11/2009	78.83	667 SEELIGER PROPERTIES	Seeliger-Customer refund
018565	CK	8/11/2009	1,566.67	747 WISCONSIN DEPT. OF REVENUE	Wi Dept Rev-Sales & Use Tax
018566	CK	8/11/2009	35.46	753 ANGELA SHRADER	A Shrader-Customer Refund
018567	CK	8/11/2009	64.67	947 MARK & TERRI SINGKOFER	M Singkofer-Customer Refund

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018568	CK	8/11/2009	154.83	971 JAMES LOEHR	J Loehr-Customer Refund
018569	CK	8/11/2009	9,210.00	995 MEUW	MEUW-Member dues/MEUW-Member dues
018570	CK	8/13/2009	1,424.20	733 DAVID & DONA LAZENBY	D Lazenby-Power Surge
018571	CK	8/18/2009	138.46	133 WISCONSIN SCTF	WI SCTF-Aug B support
018572	CK	8/18/2009	12,664.92	191 WI. RETIREMENT SYSTEM	Wi Ret Sys-Aug Retirement/Wi Ret Sys-Aug Retirement/Wi Ret Sys-Aug Retirement
018573	CK	8/18/2009	1,500.00	463 GREAT-WEST	Great-West-Aug B Def Comp
018574	CK	8/18/2009	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-Aug B Def Comp
018575	CK	8/18/2009	657.00	752 WISCONSIN PROFESSIONAL	Wi Prof-Aug Union Dues
018576	CK	8/18/2009	150.00	158 MEREDITH COX & JOHN BORCHERT	M Cox-Pub Ben #15
018577	CK	8/18/2009	1,055.06	172 DUECO, INC.	Dueco-Trk #16 Maint.
018578	CK	8/18/2009	170,248.60	289 FOREST LANDSCAPING AND	Forrest Land-Planning Dept/Forrest Land-Streets/Forrest Land-Sewer replac.
018579	CK	8/18/2009	8,250.00	320 POSTMASTER OF STOUGHTON	Postmaster-Bulk Postage/Postmaster-Bulk Postage/Postmaster-Bulk Postage
018580	CK	8/18/2009	474.10	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Dump Fees/Rosenbaum-Dump Fees
018581	CK	8/18/2009	2,879.93	451 FRONTIER FS COOPERATIVE	Frontier-Fuel/Frontier-Fuel/Frontier-Fuel
018582	CK	8/18/2009	660.33	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018583	CK	8/18/2009	489.09	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Ignitor/Pymt Rem Ctr-Switch/Pymt Rem Ctr-Meal exp/Pymt Rem Ctr-Trk #7 Maint.
018584	CK	8/18/2009	323.41	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Wa Cert Training
018585	CK	8/18/2009	2,284.57	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Pay Pal/Pymt Rem Ctr-Pay Pal/Pymt Rem Ctr-Pay Pal

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018586	CK	8/18/2009	252.00	889 PITNEY BOWES	Pitney Bowes-Rental Fees/Pitney Bowes-Rental Fees/Pitney Bowes-Rental Fees
018587	CK	8/18/2009	5,000.00	995 MEUW	MEUW-Safety program/MEUW-Safety program/MEUW-Safety program
018588	CK	8/18/2009	17.05	111 AUTO PARTS OF STOUGHTON	Auto Parts-Filter
018589	CK	8/18/2009	61.46	194 ADVANCE AUTO PARTS	Advance Auto-Trk #6 supplies/Advance Auto-Roller Brakes
018590	CK	8/18/2009	27.37	266 AIRGAS NORTH CENTRAL	Airgas-c02 for wa main repairs
018591	CK	8/18/2009	12,151.50	290 MID-WEST TREE & EXCAVATION, IN	Mid-west tree-Trenching
018592	CK	8/18/2009	557.16	309 HAWKINS, INC.	Hawkins-Chlorine & Fluoride
018593	CK	8/18/2009	212.78	327 BORDER STATES ELECTRIC SUPPLY	Border States-Fuse Link/Border States-Inventory
018594	CK	8/18/2009	2,243.50	400 RESCO	Resco-inventory/Resco-OH Supplies/Resco-supplies
018595	CK	8/18/2009	4,095.71	491 PUBLIC SVC. COMM. OF WI.	PSC-Regulatory Expense
018596	CK	8/18/2009	2,350.00	514 D.W. NELSON INCORPORATED	D.W. Nelson-Curb & Gutter
018597	CK	8/18/2009	87.30	521 WESCO RECEIVABLES CORP.	Wesco-Tool/Wesco-Tool
018598	CK	8/18/2009	455.42	555 WOLF PAVING & EXCAVATING CO.	Wolf Paving-Black top
018599	CK	8/18/2009	270.00	777 LITTLE JOHN'S DRAIN SQUAD	Little Johns-Building maint
018600	CK	8/18/2009	878.00	844 DVORAK LANDSCAPE SUPPLY, LLC	Dvorak-Stump killer
018601	CK	8/26/2009	366.42	143 DIGGERS HOTLINE, INC.	Diggers Hotline-July Locates
018602	CK	8/26/2009	10.95	164 THE UPS STORE	The Ups Store-Shipping charges
018603	CK	8/26/2009	114.83	168 WISCONSIN DEPT OF REVENUE	WI DEPT Rev-Sales & Use tax
018604	CK	8/26/2009	22,507.00	255 KENNETH F SULLIVAN COMPANY	K Sullivan-Office Remodel

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018605	CK	8/26/2009	1,020.67	436 STOUGHTON LUMBER CO., INC.	Stoton Lumber-Misc Hardware/Stoton Lumber-Misc Hardware/Stoton Lumber-Misc Hardware/Stoton Lumber-Misc Hardware/Stoton Lumber-Misc Hardware
018606	CK	8/26/2009	63.00	584 VINING SPARKS IBG	Vining Sparks-Transfer Fees
018607	CK	8/26/2009	1,032.33	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018608	CK	8/26/2009	40.00	675 WI STATE LABORATORY OF HYGIENE	WI State Lab-Lab Sampling
018609	CK	8/26/2009	2,987.50	727 GLS UTILITY LLC	GLS -July Locates/GLS -July Locates/GLS -July Locates
018610	CK	8/26/2009	462.25	809 CINTAS CORPORATION #446	Cintas-09 Clothing
018611	CK	8/26/2009	50.00	912 ALLEN ANDERSON	A Anderson-Pub Ben #15
018612	CK	8/26/2009	500.00	941 HALLIE J LEMOINE	H Lemoine-Scholarship
018613	CK	8/26/2009	385.49	148 FASTENAL CO.	Fastenal-Misc Supplies
018614	CK	8/26/2009	331.00	166 INKWORKS, INC.	Inkworks-Public Notices
018615	CK	8/26/2009	14.04	177 DUNHAM EXPRESS CORP.	Dunham-Sludge Samples
018616	CK	8/26/2009	792.00	215 NELSON EXCAVATING LLC	Nelson Exc-Wa Main Maint.
018617	CK	8/26/2009	32.00	240 D&M SERVICE CENTER	D&M Svc Ctr-Lp gas
018618	CK	8/26/2009	231.94	256 GREAT LAKES UNDERGRN. EQUIP. C	Great Lakes-Ball Valves
018619	CK	8/26/2009	59.25	327 BORDER STATES ELECTRIC SUPPLY	Border States-Wedge Clamp
018620	CK	8/26/2009	212.40	400 RESCO	Resco-Stud Insul Slip
018621	CK	8/26/2009	530.88	482 AT & T	AT & T-Office Pri Circuit/AT & T-Office Pri Circuit/AT & T-Office Pri Circuit
018622	CK	8/26/2009	673.05	521 WESCO RECEIVABLES CORP.	Wesco-Inventory items/Wesco-Supplies

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018623	CK	8/26/2009	1,706.00	621 MADISON MAILING EQUIPMENT INC	Mad Mailing-Maint Agreement/Mad Mailing-Maint Agreement/Mad Mailing-Maint Agreement
018624	CK	8/26/2009	170.00	995 MEUW	MEUW-Seminar/MEUW-Seminar/MEUW-Seminar
018625	CK	8/26/2009	74.07	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply
018626	CK	8/26/2009	131.50	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply
018627	CK	8/26/2009	20.30	155 PETER BROOKS	P Brooks-Customer Refund
018628	CK	8/26/2009	84.61	162 JACK SOCEKA	J Soceka-Customer Refund
018629	CK	8/26/2009	12.24	502 FORTUNE INVESTMENTS	F Investments-Customer Refund
018630	CK	9/1/2009	47.81	111 AUTO PARTS OF STOUGHTON	Auto Parts-Oil & filters
018631	CK	9/1/2009	2,838.50	134 CRESCENT ELEC. SUPPLY CO.	Crescent-inventory
018632	CK	9/1/2009	21,070.44	255 KENNETH F SULLIVAN COMPANY	K sullivan-Pay Req 9
018633	CK	9/1/2009	129.44	256 GREAT LAKES UNDERGRN. EQUIP. C	Great Lakes-Jet Vac Parts
018634	CK	9/1/2009	1,600.00	290 MID-WEST TREE & EXCAVATION, IN	Mid-West Tree-Trenching/Mid-West Tree-Trenching
018635	CK	9/1/2009	16,691.00	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Inventory/Border States-transformers/Border States-Transformers

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018636	CK	9/1/2009	27,899.31	448 STRAND ASSOCIATES INC.	Strand-Sewer System Study/Strand-Engineering Fees/Strand-East Side Elev Tanks/Strand-Engineering Fees/Strand-Engineering Fees/Strand-Storm Sewer/Strand-Streets/Strand-Streets/Strand-Engineering Fees/Strand-Engineering Fees
018637	CK	9/1/2009	2,200.88	491 PUBLIC SVC. COMM. OF WI.	PSC-Assessments for water
018638	CK	9/1/2009	412.00	550 FIRST SUPPLY MADISON	First supply-Blind Flang 8"/First supply-Riser Rings
018639	CK	9/1/2009	217.80	748 THE SHERWIN-WILLIAMS CO.	Sherwin Williams-Paint & Supply
018640	CK	9/1/2009	270.90	771 TESTAMERICA LABORATORIES, INC	Testamerica-Sludge Sampling
018641	CK	9/1/2009	100.00	774 WI.DEPT. OF NATURAL RESOURCES	WI DNR-Wa Classes/WI DNR-WW Lab Class
018642	CK	8/27/2009	197.27	733 DAVID & DONA LAZENBY	D Lazenby-Power Surge
100217	CK	8/5/2009	779.25	009 WPPI	WPPI-Pub Ben #17/WPPI-Lg power billing
100218	CK	8/5/2009	150.00	192 CRAIG WOOD	C Wood-09 Boots
100219	CK	8/5/2009	1,799.90	571 USA BLUE BOOK	Usa Blue Book-Misc Equipment/Usa Blue Book-Water meters
100220	CK	8/5/2009	24.97	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Copy Mach maint/Gordon Flesch-Copy Mach maint/Gordon Flesch-Copy Mach maint
100221	CK	8/12/2009	26.00	310 HANSON PEST MANAGEMENT	Hanson Pest-Pest Maint ww
100222	CK	8/18/2009	128.71	176 SCOTT GUNSOLUS	S Gunsolus-09 Boots
100223	CK	8/26/2009	389.63	830 NORTH CENTRAL LABORATORIES	N Central Lab-Lab Supplies
100224	CK	8/26/2009	703,176.44	009 WPPI	WPPI-July Lg Pwr Billing/WPPI-July Lg Pwr Billing
				<b>Company Total</b>	
					1,161,707.93