

Public Works Committee Minutes
Tuesday June 16, 2009 at 6:00PM
Hall of Fame Room, 381 E Main St., Stoughton, WI 53589

Members Present: Alderpersons; Dave McKichan, Ross Scovotti, Sonny Swangstu, Tim Carter, Mayor Jim Griffin and Street Superintendent Karl Manthe

Absent & Excused:

Guests: Brian & Ron Jongetjes (John's Disposal), Alderpersons Ron Christianson & Steve Tone, Mark Fisher & Zach Simpson (Strand), City Residents, Marcus Cota, Jesse Siewert & John Jaglowski, Carol Kubly (Waste Management) and Jeff Pictel (Green Valley)

1. **Call to Order:** Meeting called to order by Carter at 6:00 PM
2. **Approve minutes of May 19, 2009 & June 3, 2009 Special Meeting:** Motion by McKichan, seconded by Swangstu to approve both meeting minutes. Carried 4-0.
3. **Activity Report:** *Manthe* reported:
 - Organize and participate with Arbor Day Activities.
 - May brush collection
 - Spring Leaf Collection completed in April.
 - Grind out stumps and fill with dirt
 - Continue tree removal of hazard trees from inventory
 - Tree removal on Page St & Isham St for Street Construction Project
 - Storm water repairs on Jefferson Street.
 - Open fountains on Lynn St and Cemetery.
 - Repair broken water faucet in Cemetery.
 - Weekly yardwaste site monitoring & cleanup
 - Bid out summer street projects
 - Fourth Street Dam Construction Project
 - Monitor water levels at Fourth Street Dam
 - Preventive maintenance to Street & Parks Fleet
 - Patch streets
 - Sweep streets
 - Burn greenways
 - Mow parks and daily park cleanup
 - Trim brush over trails
 - Monitor pump at Paradise Pond daily.
 - Remove pump and hoses at Paradise Pond
 - Hang flags downtown
 - Hang flower baskets downtown
 - Prepare for Syttende Mai Festivities – tables, barrels, barricades, cones, patching, sweeping, etc.

Correspondence: *Manthe* reported that the cofferdam was being worked on at this time.

4. **Review Request for Public Right A Way Improvements Pine Street Cul-du-Sac:** *Manthe and other City Personnel* met with several residents today (6/16/09) to discuss street construction, and installation of curb, gutter and sidewalks. Engineers will be giving prices which will need to be passed through the CIP. *McKichan* asked *Manthe* to check into any language that was used when the properties annexed into the City.

5. **Request to Review Ordinance Section 64-9 (f) Sandwich Board Signs:** Current ordinance states that side street business cannot place sandwich boards in front of their businesses because there is not enough room for the boards and they cannot be placed on city property (i.e. park row). It was discussed whether a business on Main St could give permission for a board to be placed there and concerns were voiced that it would become cluttered if all businesses tried this. In the past the Chamber had suggested an idea to hang small signs on one pole to direct people to the side streets. There are instances where businesses have placed boards out for other businesses and this will be looked into as why this has been allowed. **Motion by McKichan, seconded by Scovotti to direct staff to investigate why some businesses have been allowed to place boards on other properties and to gather more information on allowing a consolidated board with several businesses listed. Motion carried 4-0.**

6. **Main St Construction Project Change Order Request – Install Curb & Gutter:** *Mark Fisher of Strand* discussed the issue of what was happening in the construction area on Main St and asked if the curb & gutter could now be included which would result in a better finished product. If the area is just asphalted, within several years it will crack where it fills in for the curb & gutter and there will be constant repairs. Property Owners in the area could sign a waiver of Special Assessment in order to resolve the issue quickly. There are no plans in the near future to complete the road with concrete & do more streetscaping to blend in with the rest of Main Street. The additional funds will be coming from the Street Department's curb & gutter account as better prices for other street work as resulted in a cost savings to the City. **Motion by McKichan, seconded by Scovotti to recommend for approval, up to \$30,000.00, for the installation of curb, gutter and minor sidewalk on Main Street with the funds to be re-appropriated from the Street Department budget. Motion carried 4-0.**

7. **Review Noxious Weed Ordinance:** The Committee is okay with the amendment as long as it is in alignment with the State Statues, however there are concerns about having residents having to kill weeds and how this would be enforced. **Motion by McKichan, seconded by Swangstu to refer back to Planning Director, Rodney Scheel to re-evaluate and advise on how this ordinance would be enforced.**

At this time, the Committee decided to move item #15 **Recommendation for Refuse & Recycling Services:** **Motion by Scovotti, seconded by McKichan to close the meeting at 7:05 PM per State Statue 19.85 (1) (e). Motion carried 4-0. Motion by Scovotti, seconded by Swangstu to re-open the meeting at 7:50 PM. Motion carried 4-0. Motion by McKichan, seconded by Swangstu to recommend to Common Council to enter into a contract with John's Disposal Service, Inc. for five (5) years beginning in 2010 as the new automated trash & recycling contractor with City staff to work out the details with John's. Motion carried 4-0.**

8. **Status – Ash Tree Removal from Inventory:** *Manthe* reported that approximately 900+ Ash trees are on public property in the City of Stoughton. At this time 52 trees have been removed. *Manthe* also stated that there are efforts being made to increase the amount of trees being purchased by reducing the current size limitation needed for a tree to be planted in the park row. *McKichan* suggested an article be published in the Tower Times to inform the residents of the situation and asked that they help with the care of the newly planted trees. *Carter* would like a periodic line item report on this issue to keep abreast of the situation.

9. **Discussion – Aerator for Storm Water Pond Adjacent to Fire Station:** A request was made to install an aerator fountain with lights in the pond to keep it clean and be more ecstasically pleasing to the area. Funds for this fountain would be coming from the Fire Department. Several different fountains and prices were presented. **Motion by Swangstu, seconded by Scovotti to recommend**

to Common Council to install the Fleur-di-Lis fountain with the funds being paid from the Fire Station budget. Motion carried 4-0.

10. **Update – Street Painting Downtown:** *Manthe* reported that the Street Department is waiting for the road construction on Main St to be completed before painting. *Manthe* is also designating specific funds in the 2010 CIP for pavement tape in the downtown area. Parking stalls would receive a lower grade of tape and the center line would receive the night/day reflective.
11. **Review Ordinance 50-5 (h) – Grass Clippings Blown into Street:** *Scovotti* would like to see more done to curb this activity. *Manthe* requested that if someone sees this to call the Street Department with the address in order to tag the property. No other action was taken.
12. **Review City Ordinance Chapters 64-5 – Sidewalk Replacement and Repair Costs:**
13. **Review City Ordinance Chapters 64-6 – New Sidewalk:**
14. **Review City Ordinance Chapters 64 -7 – New Curb and Gutter and Replacement Curb & Gutter:** Items 12, 13 & 14 will be discussed at July's meeting and it was requested that Planning Director, Rodney Scheel be present to discuss.
15. Moved ahead in the agenda see details above.
16. **Award Bid for Street Reconstruction Projects:** *Manthe* presented the bid sheet with prices from the companies who bid for the project explaining what the pricing involved on how the decision was made to choose the a specific company. **Motion by McKichan, seconded by Scovotti to recommend to Common Council to award the bid to B R Amon in the amount of \$160,739.00 for the street construction of W South St (S Van Buren to Pleasant View Dr) and King Street (Hwy 51 to W South St). Motion carried 4-0.**
17. **Fourth Street Dam Spillway & Embankment Reconstruction Update:** A test was done on the flow of the water, but will continue to be monitored as the project progresses. *Carter* requested that Mead & Hunt provide periodic progress reports via email.
18. **Lincoln Avenue Stormwater Drainage Improvement Update:** A report was provided from Vierbicher to be reviewed with three options of what can be done in the area.
19. **Future Agenda Items:** Retaining walls, curb/ gutter, sidewalk ordinances, retaining walls along the river, 4th St Dam, Street Dept. CIP

Moved by McKichan, seconded by Swangstu to adjourn meeting at 8:50 pm. Carried 4-0.

Respectfully submitted by Vickie Erdahl, staff member 6/16/09